

Principals,

I am writing today to let you know about the changes in the eligibility process for the Neumann Scholarship test in the fall. As you may recall, in the past you received a packet of information that asked for things like a student registration form (that included a photograph and a student essay), as well as a school registration sheet. After you collected this information, you would then email or mail it to the Office of Catholic Education.

In collaboration with the Connelly Foundation, we have vetted the process and decided on the following changes: no student registration form including the photograph or student essay will be required, and we will move from a PDF to a digital spreadsheet for student and school registration. On the attached spreadsheet, please download to your computer and fill out for all qualifying Neumann Scholars. Once completed please click file, save as, and save in the following manner "School Name, County Elementary School Qualifiers Data Sheet." A short how to video is can be found here: <https://aopcatholicsschools-org.zoom.us/rec/share/PGKiWMODPDzsTMyx3oTm4XOVyv8HMYfub1vHRKD32jyq875RSYk4-qtDAe4VloYX.dkf62kGAZNq3DRO>

The eligibility has not changed. Here is how a student qualifies to take the Neumann Test:

- 1) the achievement of a National Percentile (NP) Total Score of 90  
**OR**  
a Cognitive Skills Index (C.S.I.) in the specified 120 range (115-129);  
**AND**
- 2) a current average of 90 in the 7<sup>th</sup> grade

After careful consideration, we plan to include the Neumann Scholarship Test as part of our *Collaborative Testing* program. Therefore, students who are eligible for the Neumann Scholarship will only have to take one test. These scores will be shared with the Connelly Foundation as well as the High School(s) of the students' choice. More about the *Collaborative Testing* program will follow throughout the summer.

By Friday June 15, we will have two letters for you to send to your 6<sup>th</sup> and 7<sup>th</sup> grade students. These letters will contain more information about the changes we have made as we want to make sure our parents and guardians are aware and have comfort about the new process.

Please send the completed spreadsheet via email to Cara Santiago at [CSantiago@ArchPhila.org](mailto:CSantiago@ArchPhila.org). Cara will confirm upon receipt and proper completion of your excel sheet. We are mindful of the important events that are taking place in the month of June for your school community, but we kindly ask that you complete this sheet and send back to Cara by Friday June 30<sup>th</sup>. If you do not have any students qualify, we ask that you email Cara as well by Friday June 30<sup>th</sup>.

Should you have any questions, please let me know.

Thank you for all you do for the students in our schools. I am grateful for your continued support of this prestigious program.

Best,  
SC

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